

IDENTIFICATION

Course code : E3BE5PR3
ECTS : 1

DURATION

Lectures : 3
Tutorial classes : 9
Labs : 0
Total : 12

Project :
Personnal work :

ASSESSMENT

1 to 2 continuous assessment grades

TEACHING MATERIALS

LANGUAGE

English

CONTACT

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UE : UE5.4-PROEN

COURSE : Report writing and documentation review

SCOPE OF THE COURSE

OBJECTIVES

Ability to integrate into and lead an organization, ability to communicate with specialists and non-specialists ; ability to find suitable bibliographic resources.

COMPETENCE AND SKILLS

PROGRAM

- Documentary research : university libraries, classification systems and types, databases, search equations, verifying online resources, formatting and referencing tools.
- Scientific writing : scientific writing standards, professional French, functional writing.
- Written communication and professional life : minutes, reports, technical reports, approaches to business communication through writing.
- Learning outcomes : Ability to write minutes ; ability to draft a bibliographic reference within a report.

BIBLIOGRAPHY

REQUIREMENTS